

**Glen Carbon Fire Protection District
199 South Main Street
Glen Carbon, Illinois 62034**

November 26, 2024 – Minutes of the Regular September 2024 Meeting

The Meeting was convened at 7:02 PM by President Harris.

Trustees present: Trustees Humes, Woolsey, and Dunn.

Trustees absent: Trustee Williams.

Fire/EMS Mgmt. Present: Chief Whitaker, Assistant Chief Bowles, and Lt. Reaka.

Fire Fighters/EMS and others present: FF Overholtz, FF Schulte, FF McClinton.

PLEDGE OF ALLEGIANCE

NOTICE THAT ITEMS MAY BE TAKEN OUT OF ORDER

INPUT FROM THE PUBLIC:

- None

PRESENTATIONS:

- None

MINUTES OF PREVIOUS MEETINGS:

- Trustee Dunn moved to approve the minutes of the October meeting. Trustee Humes seconded, and the minutes were approved by unanimous vote.

COMMUNICATIONS:

- A letter from Anderson Hospital was read praising several Paramedics for successfully resuscitating a patient in Cardiac Arrest. Chief Whitaker noted that the ROSC rate for Glen Carbon was at 89% and the neurological response rate was at 28% far exceeding the national standard of 33% and 8% respectively.
- The Annual Building Payment Invoice for Station #1 was presented from First Mid Bank and Trust
- The letter needed for the auditor from Jim Sinclair was presented
- Annual enrollment information for the IAFFPD was presented. Trustee Humes requested they correct his email address to his Glen Carbon email.
- Election information for the FPIF was presented. President Harris will cast the vote for the District and return the necessary paperwork.
- New Addresses were presented at 100 South Meridian Rd. and 87 Magnolia Dr.

ANNUAL CHECKLIST: Items 1, 2, 27, and 31 were discussed, and confirmed that all have either already taken place or are scheduled to be completed before the required date.

TREASURER REPORT:

- There was no treasurer's report prepared by Franklin and Vaughn to report on. Will review in December if available.

CHIEF'S REPORT:

Total EMS / Fire Calls for October 1 through October 31 = 204

- EMS – Monthly Summary and Year to Date

OCT	Current	Last Year	Change %
Month(s)	155	127	Up 22%
Year to Date	1452	1244	Up 16.7%

- Fire – Medical Assist (148), Canceled Enroute (11), Fire Alarm (5), Brush Fire (3), Car Fire (3), Motor Vehicle Accident (3), Carbon Monoxide Incident (3), Building Fire (1), Cooking Fire (1), Assist PD (1), Smoke Scare (1)
- Mutual Aid EMS – Total 20: Rural Med (6), Maryville (7), Edwardsville (6), Granite City (1)
- Mutual Aid Fire – Total 2: Edwardsville (1), Maryville (1)

Scheduled Outside Agency Trainings / Certifications

- FF Andrew Seilheimer, Edwardo Thomas, Scott Coon, and Brayden Harder have completed their BOFF academy and will now take the State Test.
- Hosting and EMT-Basic course at our station from December 2nd through February 20th.

Weekly / Daily Training

- Monthly (SEPT and OCT) training hours for Career and POC = 819.90
- OCTOBER Trainings included:
 - Portable Fire Extinguishers
 - Basic Vehicle Extrication
 - Advanced Vehicle Extrication
 - Mass Casualty Drill in Troy
 - 2 Live Burns in Swansea

- EMS Skills Days are held every 6 weeks at our station #2 for the area Paramedics.

Major Incidents

- None

Grants

- Applied for the 2024 Q2 Firehouse Subs grant in the amount of \$32,000.00

Foreign Fire Insurance Board

- The next meeting is scheduled for Thursday, January 16, 2025, at 6:00 pm.

Glen Carbon Volunteer Fire Department Association

- Monthly meetings continue on the 3rd Tuesday of each month.

Other /PR

- Completed all Neighborhood Meet and Greets for the year. We will resume with them in the Spring.
- The cadet program is up and running with 3 departments participating.
- Participated in the Anderson Hospital Explorers night by demonstrating PIT Crew CPR.

EMS Billing Summary

- The collection rate for October 2024 = 117.8%
- The collection rate for 2024 YTD = 89.1%
- Total Amount Collected = \$758,248.13
- GEMT Collection YTD = \$157,607.56

Staffing

- Remains adequate but Overtime is starting to become more frequent. Still looking to add Part Time Paramedics

Issues or Accidents to report

- Chief Whitaker showed the Board a new report that shows the response times and personnel of the district. It was noted that while the national turnout time standard is 90 seconds, 90% of the time, the GCFPD current turnout time is 71 seconds. It was also noted that the response time to Fire related incidents has been reduced to an average of 4 minutes and

37 seconds far surpassing our goal of 5 minutes. President Harris requested this information be added to the Fire Chiefs annual report with historical data to show the substantial improvements in turnout and response times

DEPUTY CHIEF:

Building Repairs

- Station 2 Remodel continued projects (network, Radio, Paging, ...)

Truck Repairs

- No Major repairs to vehicles

New Building Inspections

- Continue working on new projects as scheduled and reviewing submitted plans

Information Technology

- Continued my review regarding the new NERIS requirements
- Reviewing various software versions and discussing with Madison County their plans to continue supporting fire departments. No decisions have been made available to us at this time, and negotiations continue. I can tell you I am leaning toward the purchase of ESO for our fire records due to its integration with our existing ESO Medical reporting software, I feel this would provide the Fire District with a more comprehensive program to follow.

ASST CHIEF:

- Assistant Chief Bowles reported that 15 Inspections were completed in October with 5 passing with no violations and 9 passing with Minor Violations. 1 Business, Denny's, was reinspected but remains in violation and is continuing to make progress.
- Assistant Chief Bowles reported on personnel who failed to meet minimum call and training requirements. He is doing the initial monthly follow-up with members not in compliance and Chief Whitaker follows up quarterly for those with continued failures.

OTHER:

- None

OLD BUSINESS:

- Chief Whitaker provided an update that he has followed up with other departments as suggested by President Harris on the potential for a joint training facility. There is interest but no formal plans have been created.
- There was nothing to report on the creation of the potential Fire Commission.
- Station 2 remodel work is complete, with 1 change order still needing approval. A motion was made by President Harris, seconded by Trustee Woolsey to approve \$1,098.00 for the Vent Hood Modification change order. The motion passed unanimously.

- A discussion was held on the Annual Performance Bonuses for the Chief Officers. A motion was made by President Dunn, seconded by Trustee Dunn to approve the 5% performance bonuses for the Chief Officers per their contract. The motion passed unanimously.

NEW BUSINESS:

- A motion was made by Trustee Humes, seconded by President Harris to approve the 2024 Tax Levy as presented by Attorney Sinclar. The motion passed unanimously.
- A motion was made by President Harris, seconded by Trustee Humes to approve the Pay Application from WWCS for the Station #2 remodel in the amount of \$165,778.40. The motion passed unanimously.
- The pension actuarial was prepared by Lauterbach and Amen and was presented to the Board with a recommended annual pension payment of \$132,859.00. A motion was made by President Harris, seconded by Trustee Dunn to approve the Actuarial report and authorize payment in the amount requested. The motion passed unanimously.

End-of-Life Equipment:

- Chief Whitaker presented a list of miscellaneous office supplies and equipment that will not be going back into Station 2. He advised that all items would be donated or properly disposed of. No further action was needed or taken by the Board.

Items Over \$20,000:

- None

Items Under \$20,000:

- None

Training Requests:

- A motion was made by President Harris, seconded by Trustee Humes to approve Nathan Wahl's request for Fire Inspector 1 at a cost of \$700.00 The motion passed unanimously.

Closing Input From The Public:

- None

There being no further business to attend to, President Harris moved to adjourn. The motion was seconded by Trustee Woolsey and the meeting was adjourned at 7:33 PM.

Submitted By: Jason Whitaker
GCFPD Fire Chief

2024 Meeting Schedule:

12-17-2024

